

Name:

Final Grade

(circle indicates problem)

Mechanics

Proper length; double spaced; stapled, 12 point; margins; paginated; bibliography and notation when necessary

Spelling, punctuation, capitalization, grammar, word choice, syntax, proofread

Were all “Ten Commandments of Writing” obeyed?

Communication:

Introduction clearly states who, what, where of visit

Body with descriptive evidence, strong topic sentences, no weak paragraphs of two or three sentences or long run-on paragraphs of many topics

Is the essay clear, concise, and readable? Was the information stated forcefully and could I follow it?

Did the details lead me to the conclusion?

Content:

Was the service described carefully in detail?

If something was unclear in the service, is there evidence of further research?

Analysis

To what extent did the author move beyond mere description and provide deeper thoughts and reflections based on the lectures, readings, films, and music?

Did the author provide the significance of the observed details. Did he or she speculate based on the course information?